HYKE

Implementation Checklist

The following items are needed to build your custom HYKE platform.

Item	Specifics	File Format	Lead
Health Plan Documents	• Summary of Benefits and Coverage (SBCs) *If including Claims Snapshots:* • Detailed Schedule of Benefits (SOB) / Plan Certificates • Formularies *(including HSA/ACA Preventive Drug lists, if applicable)*	Standard government issued PDF	Broker / Consultant or Health Insurance Carrier Representative
Contribution Strategy	• Gross monthly premiums / working rates • EE/ER Payroll Deductions *(including any FT/PT, Wellness, Tobacco, or other specific rates, as applicable)*	Excel preferred, standard PDF accepted	Broker / Consultant
Additional Benefit Details	• Provide details about any HSA, HRA, Healthcare FSAs and ancillary / voluntary benefits that will be included in the platform.	Download template *Instructions provided in template*	Broker / Consultant
Eligibility File	• Provide details about benefit eligible employees that will be loaded into HYKE and used for post Open Enrollment reporting.	Download template *Instructions provided in template* Claims Snapshots: Use this template	Employer or Broker / Consultant
Benefit Guide	• Employee Benefit Guide for the plan year.	Standard PDF	Broker / Consultant

Submission

Please submit all items to your dedicated Customer Success team member via the Implementation Page (link to be provided) or by email.

Once we have all the information above, our team will build the platform with your specific benefit details. When complete, we'll provide you with your Plan-Rate Details that you will need to review and approve before we can finalize your build.

Questions?

Reach out to your dedicated Customer Success team!